

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

## **Smt RDG College for Women, Akola (M.S)**

### **Part – A**

**AQAR for the year**

2015-16

### **I. Details of the Institution**

1.1 Name of the Institution

Smt. Radhadevi Goenka College for Women, Akola

1.2 Address Line 1

Near Government Milk Scheme  
Murtizapur Road, Akola

Address Line 2

Near Government Milk Scheme  
Murtizapur Road, Akola

City/Town

Akola

State

Maharashtra

Pin Code

444001

Institution e-mail address

rdgwcakola@gmail.com

Contact Nos.

0724- 2450905,  
2458748

Name of the Head of the Institution:

Dr. Mrs. Anjali Rajwade

Tel. No. with STD Code:

0724-2450905

Mobile:

+91 9823074777

Name of the IQAC Co-ordinator:

Dr. Mrs. Anjali A. Rajwade

Mobile:

+91 9823074777

IQAC e-mail address:

rdgwcakola@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 11301

MHCOXX11301

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

-

1.5 Website address:

www.rdgeducation.org

Web-link of the AQAR:

www.rdgeducation.org

→ AQAR 2013-14

## 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2004	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

02/09/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 30/03/2012 (DD/MM/YYYY)
- ii. AQAR 30/03/2012 ( DD/MM/YYYY)
- iii. AQAR 30/03/2012 (DD/MM/YYYY)
- iv. AQAR 22/05/2015 (DD/MM/YYYY)

## 1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.10 Type of Faculty/Programme

Arts ☒ Home Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu.) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Career Oriented Courses(BBA, BCA, MCM)

### 1.11 Name of the Affiliating University (*for the Colleges*)

Sant Gadgebaba Amravati University,  
Amravati

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)  
Awarded  
'Jagar Janeev'  
Puraskar

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="Nil"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="Nil"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="03"/>
2.11 No. of meetings with various stakeholders:	No. Faculty <input type="text" value="02"/>
Non-Teaching Staff	<input type="text" value="02"/>
Students	Alumni <input type="text" value="01"/>
	Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes No
If yes, mention the amount	<input type="text" value="3, 00,000/-"/> <input checked="" type="checkbox"/> <input type="checkbox"/>

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- Futuristic & Innovative Applications of Home Science for Community Upliftment-UGC Sponsored National Seminar- 20 sep 2014
- Enhancement of Personality and life Skills – Institutional Level Workshop- b21 Nov 2014
- Accreditation Awareness Workshop- Institutional Level Workshop- 03 Dec 2014
- Accreditation Awareness Workshop- Intitutional Level Workshop- 06

## 2.14 Significant Activities and contributions made by IQAC

- Disseminating information on the quality parameter for higher education
- Imparting value based education
- Up gradation of Teaching Learning Process
- Promoting use of ICT in the curriculum delivery
- Workshop was organized for personality development
- Assessment of feedback from different working committees
- Nirbhay bano
- Photo voltaic cell
- Kaushal
- MoU- BJS, JRD KU

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ol style="list-style-type: none"><li>1. 25 Different Committees were formed and the work was distributed to the various committees. The objectives were specified to the committee members.</li><li>2. Plan of action for the entire year framed</li></ol>	<ol style="list-style-type: none"><li>1. Feedback from different Working Committees was collected</li><li>2. Activities conducted in tune with Academic Plan</li><li>3. Extra Academic Programmes conducted</li></ol>

2.15 Whether the AQAR was placed in statutory body      Yes ☐      No ☒

Management ☒      Syndicate ☐      Any other body ☐      IQAC ☐

Provide the details of the action taken

- Verification under taken
- Rectification carried out
- Suggestions and plans for improvement framed



## Part – B

### Criterion – I

#### **I. Curricular Aspects**

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	11			
UG	03			03
PG Diploma	10			
Advanced Diploma	01			
Diploma	01			
Certificate	01			
Others			03	
<b>Total</b>	27			
Interdisciplinary	01			
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	
Annual	01

##### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni

☒

Parents

☒

Employers

☒

Students

☒

Mode of feedback

:

Online

☒

Manual

☒

Co-operating schools (for PEI)

☐

*\*Analysis of the feedback is attached (Annexure II)*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Changes have been made in the syllabus by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Finishig School, Nirbhay Bano Cell

- Finishing School- was started to give ‘Finishing touches’ to important characteristics of women- girls + ladies, so as to make them capable of expensing and implementing their varied potentials in their lives & in the society.
- Nirbhay Bano Cell initiated on 26<sup>th</sup> Jan 2015. The duel objectives were firstly to appropriately sensitize the girl students & teachers to the relevant Aspects; and secondly to provide a team of teachers to be contacted by the students in case of need.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	27	24		

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

(Fixesion was not done by JD Office during 2013-14)

2.4 No. of Guest and Visiting faculty and Temporary faculty

5

10

20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	19	03
Presented papers	09	23	03
Resource Persons	05	06	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of audio visual aids
- Power point presentation
- Academic Audit undertaken
- Educational visits and extension activities involving students
- UGC Sponsored National Seminar Organised
- Power Point T enhanced
- Black Soards Upgraded
- Study Tours Organised for Praehcal Kerning
- NAAC sponsoned National Senion Relate to ILP
- Applied for

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Question Banks Made Available

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04

06

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction % Merit	I %	II %	III %	Pass %
BA	131		14.50	29.00	10.68	54.19
B.Com	163		39.87	13.49	11.04	64.4
B.Sc Home Sci.	30	1	93.33	-	-	93.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: Yes

- IQAC Monitors time tables, attendance rewards, concerned working committee's report and examination schedules and results.
- IQAC has formed Planning Board & successfully submitted proposals for General D. Assi. Work 4 crores inclusive of new Audniumto

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>5</b>
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	<b>5</b>
Faculty exchange programme	-

Staff training conducted by the university	<b>3</b>
Staff training conducted by other institutions	<b>2</b>
Summer / Winter schools, Workshops, etc.	<b>11</b>
Others	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21		Nil	02
Technical Staff	51		Nil	05

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC has constituted research committee at the college level which promotes the research and circulates important notices related to research work to the staff
- Teachers are sensitized and promoted to participate in research oriented programs
- Librarian is Sensitized about availability of scientific journals/ periodicals in the library.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	03
Outlay in Rs. Lakhs		6,58,800/-		45,85,100/-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	18	01	19	05
Outlay in Rs. Lakhs	34,46,275/-	80,000/-	19	05

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	12	12	
Non-Peer Review Journals	03	05	
e-Journals	02		
Conference proceedings	25	50	1

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	UGC	6,58,800/-	4,58,800/-
Minor Projects	2 years	UGC	12,00,000	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

### 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences	Level	International	National	State	University	College
organized by the Institution	Number		01			03
	Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
	01	02		01		02

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level



3.22 No. of students participated in NCC events:

University level	<input type="text" value="20"/>	State level	<input type="text" value="20"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="04"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="05"/>	College forum	<input type="text" value="50"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="15"/>	Any other <input type="text"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Meritorious Students felicitated
- ‘Beti Bachav’ (Save Girl Child) Program organized on the auspicious occasion of Gurupurnima
- Contribution of 4,11,111 Rs. by teaching and Non teaching staff, handed over to president for installation of statue of founder of Institution late Smt. Radhadeviji Goenka
- Program based on poetry related to youth for students
- Day celebration program – Birth Anniversary of Lokmanya Tilak and Annabhau Sathe
- Day celebration program – Independence Day
- Program on Women Rights conducted
- Study forums inaugurated. Extension activities planned for the year
- Placement cell workshop organized
- Voters registration camp organized
- Rights to information week celebrated
- Blood donation camp organized
- Extension work done by faculty
- NSS camp organized in which rural people were benefited through students
- Intercollegiate debate competition organized
- Annual gathering organized for enhancing talents among the students
- Intra collegiate music competition organized
- Spiritual health management workshop organized
- Workshop on Women Empowerment
- Sendoff program for final year students organized
- Laughter day celebration organized for senior citizens
- Morning walkers club operational
- Garden club activeness Undertaken
- NSS camp Organized
- Sauhi Manch PGM Organized
- FIAHSEU detail report
- Establishment of Nirbhay Bano in Collaboration with Police Deptt, Akola
- NAAC seminar for TLP applied for
- KAUSHAL based comers formed and interface meeting attended.
- MoU with BIS Pune (27/03/2015) signed
- Proposal for installation of solar Photo-Voltaic systems submitted to UGC
- Proposal for special financial an instance submitted to UGC Delhi for imitational upgradation in its 50<sup>th</sup> year.
- Workshop on ‘Enhancement of personally & life Skills Organized.
- Exhibition on ‘Civic sense’ organized
- Parhcipalsy in Yuwak mutative; Amravati

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11 Acres			
Class rooms	35			
Laboratories	14			
Seminar Halls	01			
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	06			
Value of the equipment purchased during the year (Rs. in Lakhs)			UGC	
Others				

#### 4.2 Computerization of administration and library

Administrative work is largely computersed  
Library work is under upgradation pavcers

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1189	26,7768	140	37,429	1329	305197
Reference Books	176	1,14,339			176	114339
e-Books						
Journals	35	3,785			35	37851
e-Journals						
Digital Database						
CD & Video	02	10,000				
Others (specify)					02	10000

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	50	02	06		01	13	05	15
Added	10							
Total	60	02	06		01	13	05	15

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Internet access facility is available in the Institution for teachers and students.
- Each department is provided with the appropriate number of computers
- Wi-fi and dongle connectivity is available
- Simple modules for computer education are developed for teachers and students
- MSCIT course is made available for stake holders
- Facility for ICT based teaching is available
- Computer teachers are made available
- Office and library is computerized

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1,30,000
ii) Campus Infrastructure and facilities	5,00,000
iii) Equipments	21,817
iv) Others	
<b>Total :</b>	6,51,817

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Poor students are given books and tuition fees from staff fund.
- Distribution of scholarship to the students within a time
- Monitoring activity of placement cell and counselling cell.
- IQAC interacts with the college in order to enhance awareness regarding the following.
- TLP upgradation
- Implementation of effective feedback system
- Nirbhay Bano Scheme with contact numbers
- Sanitary napkin vending Mechanism operational
- Student Aid fund generated and utilized
- Remedial comes for underprivileged students
- Re-examination of failed students
- Complete examination guidance given
- Counselling cell established
- Betterment of library facility
- Drinking water coolers installed
- First Aid Kit facility maintained
- Hostel facility available

#### 5.2 Efforts made by the institution for tracking the progression

- Special attention is paid towards the weaker students
- To collect the feedback from various working committees
- To check the availability campus facilities to the students
- The institution through the Preverbal and the president actively participates in
- Framing the objectives.
- Planning the modus operandi of different students support schemes
- Periodic assessments
- Suggesting appropriate Modifications & upgradations

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others

(b) No. of students outside the state

(c) No. of international students

Men

No	%
-	-

Women

No	%
1720	100

Last Year							This Year						
General	SC	ST	OBC	Physically Challenged	Others	Total	General	SC	ST	OBC	Physically Challenged	Others	Total

Demand ratio 1:1

Dropout % : UG-12%, PG-25%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Guest lecturers were arranged for guiding the students in the various competitive examinations

Personality dvpt. Program organized

No. of students beneficiaries

350

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counseling and career guidance

- College runs guidance and counselling cell
- Guest lectures are organized
- Placement guidance camps organized
- Placement activities organized

No. of students benefitted

70

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	150	20	Nil

#### 5.8 Details of gender sensitization programmes

- Women's Day Celebration
- Women Empowerment Workshop organized
- Program on problems of female foeticide
- Program on Women Health
- Women centric programmes for empowerment of women

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution	20	22,000/-
Financial support from government	849	3214120/-
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organized / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University(College level)  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision :Empowerment of Women Through Economic Independence for betterment of the society

Mission : To Impart holistic education to the girl students in order to transform them into empowered, efficient, capable of self earning; individuals, family member and citizens in their future lives.

#### 6.2 Does the Institution has a management Information System

Yes , Institution has MIS through which appropriate co-ordination among management, administration and teachers is done.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Members of Board of Studies, Academic, Faculty etc. Get feedback from teachers and students and then put up relevant suggestions in University meetings.
- Teachers associated with uniform give their feedback of & suggestions related to curriculum.

##### 6.3.2 Teaching and Learning

- Power point presentations are compulsory for all teachers
- Students - teachers interactions are organized
- Use of audio visual aids in teaching
- Lecture method is supported by demonstration method
- Unit tests are conducted
- Extension and field activities are organized
- Upgraded ICT
- Updated PPTs
- Exhibitions, competitions, study tours etc.
- Assessment of students feedback
- Academic Audit done
- Teaching plans papered

### 6.3.3 Examination and Evaluation

- Six unit tests, terminal and test examinations are conducted
- Examination Results are informed to the students
- Results are assessed and remedial measures are taken, including re-examination
- Regular Examinations
- Regular evaluations
- Evaluation based interactions
- Question banks for students

#### 6.3.4 Research and Development

- Teachers are motivated to undertake the research work, MRPs
- Interested teachers are deputed for Ph.D program under FIP Scheme
- Duty leaves are given to the teachers for presenting the research papers in conferences, seminars and workshops
- Appreciation is accorded to teachers for good research work
- NRC made available
- Sensitization and Encouragement for research projects
- Research committee in coordination with IQAC

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Reading room upgraded
- Purchase of new books and journals
- ICT setup periodically upgraded
- Meetings with library committee to discuss the problems
- Stress on ICT based teaching
- Xerox facilities, internet facilities are made
- Upgradation of Physical instrumentation undertaken
- Reading room expansion done
- Computation of library in progeny
- LCD Projections, computers, Laptops purchased and utilised
- Infartumentue upgraded
- Replacement of old and outdates by new and upgraded

#### 6.3.6 Human Resource Management

- It is managed as per the requirement
- Staff members are involved in the different working committees and decentralization work is affected.
- Committees established tackle academic and extra academic task related to HR and the college
- 23 diffnoring comi formed with a teacher as co-ordinate
- Monthly feed back system
- Office staff personneal rotated in different schools of the office for beuer administration & co-oadination
- Students are encouraged to participate in gendering cleanliness, kitchens Janrden etc.

### 6.3.7 Faculty and Staff recruitment

- Qualified staff is recruited as per the procedure of UGC regulation and directives of the government of Maharashtra department of Higher and Technical education
- Due importance given to quality within the University regulations
- Done as per UGC & university Norms

### 6.3.8 Industry Interaction / Collaboration

- Visits of the students are conducted to textile industries, soap industries in the nearby area.
- Visits are arranged to Dr. PDKV, Akola
- Encouragement given in order to enhance teaching learning process as well as placements
- Done as per need
- Utilized for campus placement & teaching

- Admission committees for UG and PG admission are constituted every year and they are responsible for admission in the institution. They check admission form, documents related to the admission
- Advertisement for admission is given in local news paper and display on the college notice board.
- Strip is circulated on local cable network
- Framing of prospectus aimed at imparting guidance and motivation at the time of admission.
- Teachers impart counselling to students and parents

### 6.4 Welfare schemes for

Teaching	03
Non teaching	02
Students	03

- Institution has established Salary Earners Society aimed at welfare of teaching and non teaching staff
- Appropriate management of Students' Aid Fund.
- Focus on well managed hostel
- Placement facility provided to students for their welfare
- SRC elections carried out
- Availing of FIP Schemes for teachers
- Duty leave granted for conference / Seminar / Workshop etc
- Prescribed leaves are granted

6.5 Total corpus fund generated

Salary earners + sudhama

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done? No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University committee	Yes	Committee headed by Principal
Administrative	Yes	University committee & JD Committee	Yes	Management and Chartered Accountant

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes ☒ No ☐

For PG Programmes      Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Central valuation scheme
- Facility of re totalling of marks
- Xerox copy of answer sheet is provided to the student by the university in case of revaluation
- Changes in the question paper pattern consisting of long and short questions.
- Effective implementation of Semester system

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- University has granted affiliation to the self financial courses to be run by the college.
- Autonomy in the fees structure
- Permission to start new courses on non grant basis
- UGC Schemes are informed by the University

#### 6.11 Activities and support from the Alumni Association

- Alumni association is constituted by the college
- Alumni association meetings conducted
- Some of the alumni members which are engaged in the profession such as advocate, police department, health services are invited to share their experience with the students.
- The rapport utilized for placements of students
- Members of alumni association participate in college gathering
- Interaction between alumni and students

#### 6.12 Activities and support from the Parent – Teacher Association

- Parents are invited to attend the meeting once in year
- Their suggestion are invited and processed.
- They are allowed to talk freely regarding the college development

#### 6.13 Development programmes for support staff

- Motivated to undertake upgradation through education and skill development
- Encouraged to avail extracurricular facilities for ex. Sports, ICT equipments etc
- Support staff is selected, generally from our students
- Duty leaves are granted to the staff whenever necessary
- They are motivated to take the part in the various activity of the college
- They are permitted to join seminar, workshop and conferences.
- Relieved for university work and examination work
- Placement of the staff are carried out within time

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Extensive tree plantation and maintenance.
- Effective sprinkler system
- Water bowls for birds.
- Kitchen garden and medicinal plants unit established
- Solid waste and waste water management.
- Environment education through slogans
- Environment theme based exhibition and guest lectures
- Ozone day celebrated and importance of 'Ozone Layer' emphasized
- Measures to protect to Ozone Layer and environment depicted through models and charts
- Rally by students for environment awareness
- Awareness campaign regarding 'Ill effects of plastic bags'.
- Green Audit done
- Photo voltaic Panel installation proposal sent to vire
- Rain water harvesting Mechamsum Updated.

### **Criterion – VII**

#### **7. Innovations and Best Practices**



7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Stressed on student centric education
- Upgradation in TLP through ICT, PPT and Extension Activities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Action taken 2014-15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Financial Assistance to the poor students (**Annexure III**)
2. Tuesday morning assembly (**Annexure IV**)

7.4 Contribution to environmental awareness / protection

Environmental awareness program were conducted

- Tree plantation in the campus
- Prohibition on use of polithine bag in the campus
- Development of Medicinal plant garden
- Environmental protection awareness through poster presentation,

7.5 Whether environmental audit was conducted?

Yes



No



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- SWOC Analysis was carried out by the college (**Annexure V**)

## 8. Plans of institution for next year

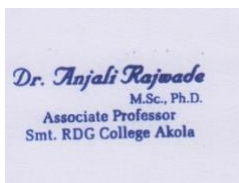
### Future planning for Academic Session 2014-15

- To orient the departments and the library for NAAC Reaccreditation.
- To improve ICT learning resources.
- To undertake more research and extension activities.
- To organize conferences, seminars etc.
- To complete automation of library.
- To enhance beautification of campus.
- To setup language laboratory.
- To enhance the quality of teaching and learning.

Name: Dr. Anjali A. Rajwade  
(Associate professor)



Signature of the Coordinator, IQAC



Name : Dr. Veena V. Mohod  
(Principal)



Signature of the Chairperson, IQAC



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Annexure I

## Academic Plan

Academic Calendar for B.A/ B.Com

S.R	Events	Month
1	Admissions	June (After the declaration of H.S.C result
2	College opening	9 <sup>th</sup> June
3	1 <sup>st</sup> Unit Test	August
4	2 <sup>nd</sup> Unit Test	September
5	Diwali Vacation	20 <sup>th</sup> October to 8 <sup>th</sup> October
6	3 <sup>rd</sup> Unit Test	November
7	4 <sup>th</sup> Unit Test	December
8	Educational Tours	November/December
9	Sports competitions	November/December
10	N.S.S Camp	November/December
11	Annual Social Gathering	December/January
12	5 <sup>th</sup> Unit Test	January
13	Practice Test	2 <sup>nd</sup> week of February
14	University practical Test	1 <sup>st</sup> week of March
15	University Exam	3 <sup>rd</sup> week of March and onwards
16	Summer vacation	From 27 <sup>th</sup> May

#### Calendar for B.Sc. Home Science

S.R	Events	Month
1	Admissions	June (After the declaration of H.S.C result
2	College opening	9 <sup>th</sup> June (I, III, V) Semester
3	1 <sup>st</sup> Unit Test	August
4	2 <sup>nd</sup> Unit Test	September
5	3 <sup>rd</sup> Unit Test	June
6	4 <sup>th</sup> Unit Test	August
7	5 <sup>th</sup> Unit Test	August
8	Session End Exam	September
9	Semester Exam Theory and Practicles	September/October
10	Divali Vacation	20 <sup>th</sup> October to 8 <sup>th</sup> October
11	Educational Tours	November/December
12	Sports competitions	November/December
13	N.S.S Camp	November/December
14	Annual Social Gathering	December/January
15	College opening	9 <sup>th</sup> November (II, IV, VI Semester)
16	1 <sup>st</sup> Unit Test	November
17	2 <sup>nd</sup> Unit Test	December
18	3 <sup>rd</sup> Unit Test	December
19	4 <sup>th</sup> Unit Test	January
20	5 <sup>th</sup> Unit Test	January
21	Session End Exam	February
22	University Practical Test March	March
23	University Exam	April
24	Summer Vacation	27 <sup>th</sup> April to 13 June

#### Feedback from stakeholders

#### Annexure II

- Alumni :

- Expressed gratitude towards the institution for holistic education and personality development.
  - Impressed by the environment friendly efforts and programs of the college.
  - Upgradation of TLP, ICT and automation good but scope for further improvement.
  - More emphasis on COC placement & entrepreneurship oriented education.
- Parents
    - Expressed satisfaction with the upgradation in TLP(Teaching Learning Process)
    - Feeling of security due to the overall environment in the college.
    - Impressed and thankful to RDG CULTURE in the college
    - Felt need for better student's teacher interactive sessions
    - More implementation of innovative teaching and learning methods
- Students
    - Happy and proud to be students of RDG College
    - Pleased with the holistic education.
    - Overall satisfaction with TLP
    - More emphasis on career oriented teaching
    - Better sports facilities needed
    - Need of smart classrooms and laboratories

### **Title – Financial Assistance to the poor students**

#### **Objectives:**

1. To provide financial assistance to the poor students.
2. To bring the poor students in main stream.
3. To provide support to them for getting education.

#### **Context:**

Smt. Radhadevi Goenka College for Women is a pioneer educational institution in the Vidarbha region of the Maharashtra state and most of the students admitted to the various courses belong to middle class group of the society and some of the students are below the poverty line having low income group. The College take the care that the poor students of the college should get the education. For this purpose they have been given a financial support from the staff fund which is collected every year from teaching and non-teaching staff member's voluntarily.

#### **Practice:**

Every year after the admission process is completed poor students are instructed to put up the application for financial help out of the staff fund. When the principal is satisfied with the documents provided by the students, applications are sanctioned by the principal after meeting with their parents and the due recommendation of the staff fund committee. During this session staff fund of Rs. 60,000/- was collected and 24 students were given the money for their education. Text books and notebooks are also distributed to 25 students.

#### **Evidence of success**

The evidence of the success lies in the fact that these poor students attend the college regularly and take keen interest in their studies and also participants in the various activities of the college.

#### **Difficulties encountered**

The main difficulty in this practice is the collection of the staff fund and to confirm that student who has asked for the support belongs to weak economic section of the society

### **Title – Tuesday Morning Assembly**

#### **Objectives of the Practice:**

- To counsel and motivate the students
- To inculcate values and cultural base in education
- To arouse patriotism and secularism
- To empower the students and teachers
- To create social awareness
- To contribute to development of India

#### **The Context**

Conceptualized and implemented with the aim of inculcating nationalistic fervor and pride, imparting important information and creating a platform for coordinated thinking and feeling of oneness; the Tuesday Morning Assembly session has given a boost to ethical and nationalistic values in order to enable everyone to overcome present day materialistic and narrow-minded tendencies in society. The college has implemented Tuesday Morning Assembly session to inculcate knowledge and value based mind set in the students to empower them to surmount adversities in their path in order to achieve the cherished goals in their lives presently and in future.

#### **The Practice**

The essence of 'RDG Culture' is subtly expressed in the regular and well organized Tuesday Morning Assembly session. RDG culture representing **Real Development of Girls – Character, Uprightness, Love, Tolerance, Unity, Realistic and Educated**; forms the core of concept and practice of Tuesday Morning Assembly session. Students and teachers of all the faculties in our college participate eagerly. The result is a united gathering of heterogeneous students and teachers with common motive and commitment of togetherness, equality and secularism.

#### **Thought of the day**

It is written on the main notice board as well as expressed by one of the teachers with brief elaboration on it to convey the message involved. Students are encouraged to actively participate in the assembly and convey their own thoughts from time to time. The idea behind this exercise is to share good concept or ideas and induce a healthy practice of thinking and analyzing them for overall personality development and empowerment.

### **Awards and Laurels**

Academic and Co-academic achievement by students are informed to all in the assembly. The achiever students are honored and awarded suitably with the aim to encourage them and inspire other students to recognize their passions and talents and make motivated attempts to do the best in their respective fields. The students are made aware of the fact that they bring laurels to the college also, about which the Management is both conscious and proud.

Teachers who achieve professional or social aims through research, extension activities etc. are also honored and rewarded suitably.

### **Collective Counseling:**

Official instructions, messages or information related to all the faculties are conveyed by concerned teacher. The Principal expresses her views, on the same, briefly. This is followed by a short address by one of the teachers on an academic topic of common interest and concern like nutrition, hygiene, clean environment, social sence, etc. The participants sing a bhajan of Rashtrasant Tukadoji Maharaj, ‘ Hai Prathana Gurudeo se, Yaha Swarga Sam Sansar ho.....’, which inculcates civic sence and life skills for better living. The assembly is culminated by singing National Anthem, Jan –Gan- Man.....

### **Evidence of Success**

Motivated by the practice and contents of Tuesday Morning Assembly, the students actively participate in planning and execution of academic and co-academic activities. More students enroll in NSS and take active interest in social, cultural and sports activities. There is interdisciplinary coordination of better level due to feeling of togetherness and social responsibility.

The success of Tuesday Morning Assembly is reflected in the articles contributed by teachers and students, cultural activities during annual gathering, interaction of students with guest speakers etc.

The achievements of Alumni students of the college in various fields in their lives and the feeling expresses by them during interactions also indicate successful outcome of Tuesday Morning Assembly.

### **Problems encountered and Resources required**

The time table has to be adjusted with due care to accommodate the faculties of Arts, Commerce, and Home Science at a given time. The duration of every lecture on Tuesday has been reduced by 5 min. At the begging of new academic year; fresh students need extra motivation and counseling to participate actively.

The Tuesday Morning Assembly is of great significance to the college; and necessary arrangements are in place since many years. Therefore addition resources are not required presently.

SWOC is acronym for strengths, weaknesses, opportunities, challenges of the institution. SWOC analysis is a tool to access the potential, the ups-downs, the qualities and drawbacks and an overall assessment to thrust ahead for further progress of the institution.

**Strengths**

- Qualified and experienced staff.
- Adequate infrastructure facility.
- Pioneering institution to empower and enhance education of women.
- Elevating women's position and promoting their rights in society.
- Active NSS unit with multifarious activities viz. rallies, village camps, street plays on current social issues and other.
- Agile NCC unit: record of selection of girls for Republic Day Camp and Thal Sena Camp.
- Top meritorious record in different streams, in the university examination every year.
- Enhancing educative and cultural performances and holding seminars, workshops, exhibitions, speeches to increase the knowledge of the students and give them exposure.
- Disseminating Gandhian values and value education through healthy practices, day celebration and debates.
- Competitive academic environment, guidance through guest lectures and preparing students for various competitive examinations.
- Dedicated and expert faculty. The academic fraternity is also active in various sports and social growth activities and has won many accolades.
- Staff's contributions for women welfare activities; encouraging girls for all round development. Students and staff members actively take part in blood donation camp every year. Rubella vaccination camp is held every year. In the eye donation camp, the staff members filled up the forms and took oath for the same.
- With full zeal and grit the staffs works on various communities viz Alumni, Placement Cell, Cultural, Health, and Feedback from students, etc to enhance and promote the overall development of the college.
- The Placement Cell arranges interviews and provides job opportunities accordingly.
- Automated library and well established computer lab which runs different courses for students and staff.
- Under the aegis, we run career oriented courses (COC) viz BBA, BCA, MCM and also provide a platform for interaction of students with academicians and agencies for placement.
- Under the career oriented courses the college runs courses like 'Fashion Designing', 'Communication Skills in English Language', 'Banking and Insurance' which simultaneously grooms the students with their respective degree courses.
- Numerous facilities, scholarships, financial aid available to meritorious, deserving students and outstanding sports stars.
- College programmes and policies to support the economically weak students and move ahead in every way, to give the best to all students.
- Multiple student-centric programmes comprising contemporary as well as futuristic global practices in academics, co-academics and sports for holistic growth. Training girls for self defence



viz boxing and Unarm Combat, special lectures of the staff on diet plan, health care, English speaking, personality development etc.

- The only women institution under SGB Amravati University to offer M.Sc Food & Nutrition.
- Development of Entrepreneurial skills among students.
- Special rapport with members of 'Suprabhat Club' of senior citizens, who are taking advantage of our campus for morning walk.
- Establishment of 'Writers bank' for blind students, Fifty-Six writers has been registered and twelve have already started working for the same.
- Fair practices like 'Earning while Learning Scheme', 'Joy of Giving', 'Helping students for Helping themselves', 'Students Aid Fund', 'Special Prizes by staff to encourage students, 'Students Aid Fund'.

### **WEAKNESSES**

- Controlled Procedures to introduce new age programmes at UG and PG level due to affiliation with University.

### **OPPORTUNITIES**

- Expansion in academic programs and interest in bringing various new courses.
- Interest in expansion of cultural activities.
- New construction.
- Match between curricular and societal interests. Encouraging earning while learning scheme.

### **CHALLENGES**

- Limitation and constraint in government financial support.
- To achieve academic excellence despite adhoc enrolment of teachers.
- To motivate the faculty and staff for changing and progressive paradigms in Higher Education.
- To face the problem due to lack of non salary grant.
- Due to limited grant it is difficult to maintain the entire infrastructure, Garden and other expenses.
- To reduce the dropout ratio of students.

### **FUTURE PLANS**

- IQAC will publish a 6 monthly Journal regarding quality enhancement in higher education.
- Publishing International/National journals and books by all research departments.
- Develop E-learning content.
- More collaborative research to be taken up with research institutes of international and national repute.
- To enhance social activities.
- To involve students in the college administration.
- To invite companies and private agencies for more campus placement of students.
- To develop existing medicinal plant garden.
- To promote the use of ICT in curriculum delivery.
- To construct auditorium hall in the campus.
- To setup language lab.
- To enhance campus beautification.