

Session 2016-17

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 2nd July, 2016

Time: 12.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2016-17 was designed, which is to be followed by each department on or before 4th of July.
3. It was decided to register and proceed for AISHE and NIRF.
4. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 25th August, 2016

Time: 12.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed for boosting research work by the staff and need of improving the extension activities of students and staff. It was also discussed to establish MoU with various institutions.
3. It was decided to proceed for filling the post of Professors.
4. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 14th Sept., 2016

Time: 12.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Various measures were discussed regarding Student support and progression. In this regard, there was a suggestion from management, Mr. Ravindra Kumar Goenka, Vice-President BSS, to initiate an award for the students who excelled in UG. Hence, it was decided to start *Vimala Devi Student of the Year Award*, and it will continue for

Minutes of the Meeting & Action Taken Report of 2016-17

every year. Nextly, it was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.

3. There was proposal from Hon'ble President, Mr. Dilipraj Goenka to plan an event to involve all the stake holders to improve work culture and relationship building. So it was decided to celebrate Diwali Sneha Milan on the occasion of Diwali Festival. Dr. Ambhore proposed to welcome the new acting principal and all the committee members welcomed new principal Dr. Anjali Rajwade with applaud.
4. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 15th April, 2017

Time: 12.30 PM, Venue: Principal's Office


1. The minutes of the previous meeting were read and approved unanimously.
2. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
3. API and CR forms were circulated among staff and deadline of the submission was given.
4. It was decided to collect the criterion wise data for AQAR 2016-17 till to 1st July 2017.
5. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Action Taken Report 2016-17


Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. Orientation & Farewell programme for students.	2. Orientation and Farewell Programmes were conducted.
3. To register for AISHE and NIRF.	3. It was registered.
4. To fill up post of Professors	4. Two Posts of Professor filled under CAS Promotion and one Post of Professor filled under internal

<p>5. To initiate new practices for stakeholders.</p> <p>6. To conduct Yoga Self-defence& Aerobics, classes for students and staff members</p> <p>7. To prepare budgets of various departments.</p> <p>8. To form study forums.</p> <p>9. To promote research activities among teaching staff members and MoU.</p> <p>10. To felicitate students and staff of the institution for their achievements.</p> <p>11. To promote cultural and community development activities with the help of NSS and NCC departments of the institution.</p> <p>12. To active Alumni Association and Parent Teacher Forum of the institution</p> <p>13. To purchase additional books for the library of the college.</p>	<p>deputation.</p> <p>5. New award for student initiated- Student of the Year. Diwali Sneh Milan Programme was initiated for all stakeholders.</p> <p>6. Yoga Classes for the students and staff members were conducted throughout the academic session.</p> <p>7. Budgets prepared and got it approved in the ‘Local Management Committee’ Meeting.</p> <p>8. Study Forums are formed. Forum made students aware regarding latest development in the field of education through guest lectures, field and industrial visits.</p> <p>9. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings. MoU with Bajaj Finserve was established.</p> <p>10. Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.</p> <p>11. Various cultural and community development activities were promoted with the help of NSS and NCC departments of the institution.</p> <p>12. Alumni Association and Parent Teacher forum were activated.</p> <p>13. 55018 New books costing 157 purchased during the year in a central</p>
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14. To strengthen ICT learning resources of the college.	library of the college.
15. To develop infrastructure of the college	14. 04 LCD Projectors were purchased for strengthened the ICT Learning resources of the institution.
16. Various cells such as Remedial Coaching Center, Career & Counselling Guidance Cell, Competitive Examination Guidance Cell, and Guidance for entry in Service Cell etc., will be continued.	15. Additional 07 toilets constructed, Home-Science wing upgraded, College premises white washed and repairs of building done.
17. It is proposed to strengthen TLP and the practice of maintaining the student progression.	16. It was continued throughout the session.
18. It is proposed by the Department of Library and Information Science to organize Books Exhibition.	17. All the proposed activities have been carried out by the IQAC.
19. It is proposed to continue UGC granted centres for FD & Tally.	18. Book- Exhibition was organized by the department of Library.
	19. The Centers have been continued.


CO-ORDINATOR
Internal Quality Assurance Cell (IQAC)
Smt. Radhadevi Goenka College
for Women, Akola
Mr. Sanjay T. Vite
Coordinator, IQAC




Principal
Radhadevi Goenka College
For Women, AKOLA
Dr. D. N. Vyas
Chairman / Principal