

Session 2017-18

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 30th June, 2017

Time: 11.30 AM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. Action Plan and Academic Calendar for the session 2017-18 was discussed.
3. It was decided to register and proceed for AISHE and NIRF.
4. Admission process was discussed thoroughly.
5. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
6. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 5th August, 2017

Time: 1.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. The committee discussed the new format of API-2017 thoroughly and then it was decided to apply for Research Centers in various departments. It was also discussed to establish MoU with various institutions. It was decided to take Orientation in the beginning and Farewell Programme at the end of the session for the students.
3. It was discussed to organize Campus Placement in collaboration with District Skill Development Department.
4. It was decided unanimously to submit AQAR 2015-16 on 17th August.
5. Dr. Anjali Rajwade proposed to welcome the newly appointed Principal, Dr. Devendra Vyas and welcomed by the committee. Dr. Rajwade, IQAC, Coordinator, requested to accept her resignation of IQAC Coordinator. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 3rd March, 2018

Time: 12.30 PM, Venue: Principal's Office

1. The minutes of the previous meeting were read and approved unanimously.
2. First of all, the Principal formed the new IQAC and welcomed the new IQAC Coordinator and members. Then he informed the committee the process of NAAC. The IQAC Coordinator, Prof. Sanjay Vite welcomed the new members of IQAC and then he provided information on basic purposes, activities and functions of IQAC and NAAC.
3. Various measures of academic excellence were discussed.
4. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Minutes of the Meeting of Internal Quality Assurance Cell (IQAC)

Dated 21st April, 2018

Time: 1.00 PM, Venue: Principal's Office


1. The minutes of the previous meeting were read and approved unanimously.
2. API and CR forms were circulated among staff and deadline of the submission was given.
3. It was decided to collect the criterion wise data for AQAR 2017-18.
4. All collected feedback forms and API were reviewed. All the reports of working committees and departments wise progress were discussed.
5. As no other matter came up for discussion, the meeting concluded with the vote of thanks.

Action Taken Report 2017-18


Plan of Action	Achievements
1. Plan of action and Academic Calendar for the entire year framed.	1. Activities conducted in tune with Action Plan and Academic Calendar.
2. Orientation & Farewell programme for students.	2. Orientation and Farewell Programmes were conducted.
3. To register for AISHE and NIRF.	3. It was registered.
4. To arrange placement activities through industrial linkage and placement cell.	4. Employment Fare and Counselling was organised in collaboration with District Skill Development Department.
5. To promote research activities among teaching staff members.	5. Teachers were encouraged to write research paper for peer reviewed journals and conference proceedings. Research Centers of Music and Home-Science were established.
6. To felicitate students and staff of the institution for their achievements.	6. Students and staff of the institution were felicitated in felicitation programme for their outstanding performance throughout the year.
7. To promote cultural and community development activities with the help of NSS and NCC units of the institution.	7. Various cultural and community development activities were promoted with the help of NSS and NCC units of the institution.
8. To active Alumni Association and Parent Teacher Forum of the institution.	8. Alumni Association and Parent Teacher forum were activated.
9. To purchase additional books for the library of the college.	9. New books purchased during the year in a central library of the college.
10. To organise Financial Literacy Programme.	10. Organised MAI programme in which our Honourable President was the resource person.
11. To organise conference, seminar, workshop and placement activity, etc.	11. College Level Seminars and Workshops were organised.
12. To complete automation of Library.	12. Done partially.
13. To enhance beautification of campus.	13. Tree plantation and maintenance activities were carried out.
14. To prepare and submit Skill Development Courses proposals.	14. Proposals for Personality Development, Yoga, Health Care, and Spoken English were submitted to SGBAU, Amravati.
15. To organise activities related to Gender Sensitisation.	15. Various programmes on Gender

Minutes of the Meeting & Action Taken Report of 2017-18

16. To plan and organised community oriented exhibition.	Sensitisation were organised. 16. Three Exhibitions were organised by Home Science Department for the community of Akola and Akot.
17. To form review and various working committees.	17. Committees have been formed.
18. To establish MOU with other institutions/organisations.	18. MoU with Gurukrupa Academy of Civil Services and Cluster MoU with LRT & SA College Akola.
19. To keep track of UGC website.	19. It is on regular basis.
20. Organisation of Nutritional and Health Week.	20. It is organised.
21. Organisation of Environmental awareness programme.	21. Numbers of programmes were organised.
22. Organisation of NCC & NSS camps.	22. It is organised.
23. To strengthen Alumni Association and Teacher Parents Forum.	23. It is in process.
24. Organisation of Edutainment Week.	24. Organised for English Slow and Advanced learners.
25. Students' participation in social Activities.	25. Students participated in various social activities.


CO-ORDINATOR
Internal Quality Assurance Cell (IQAC)
Smt. Radhadevi Goenka College
for Women, Akola
Mr. Sanjay F. Vite
Coordinator, IQAC




Principal
Radhadevi Goenka College
For Women, AKOLA
Dr. D. N. Vyas
Chairman / Principal