

VERBAL COMMUNICATION

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VERBAL COMMUNICATION

- Verbal communication is any communication that uses words to share information with others. These words may be both spoken and written.

HOW TO DEVELOP EFFECTIVE VERBAL COMMUNICATION SKILLS

- The power of the mind
- Think
- Breathe
- Speak

- ⦿ Positive visualisation
- ⦿ Keep your audience in mind
- ⦿ Actively listen
- ⦿ Be empathetic

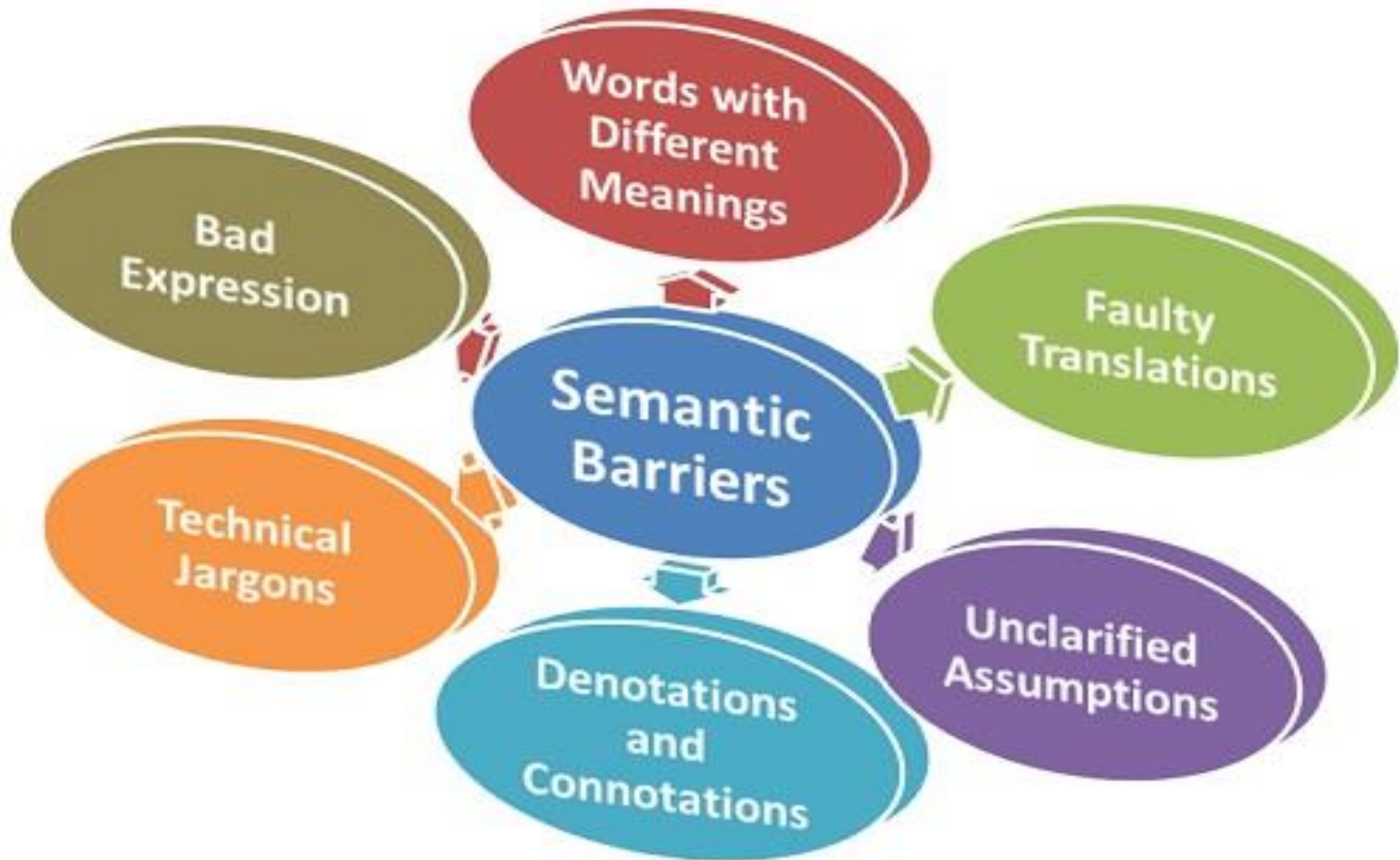
- Using the full range of your voice
- Practice in a realistic setting
- Watch videos from experts
- Get feedback on your verbal communication

COMMUNICATION BARRIERS

There are several barriers to effective communication which are listed below:

- I. Semantic Barriers
- II. Organizational Barriers
- III. Psychological or Emotional Barriers
- IV. Personal Barriers

SEMANTIC BARRIERS



ORGANIZATIONAL BARRIERS

**Organizational
Barriers**

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graph LR; A[Organizational Barriers] --- B[Rules and Policies]; A --- C[Hierarchical Positions]; A --- D[Organizational Facilities]; A --- E[Complex Organizational Structure];
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Rules and Policies

Hierarchical Positions

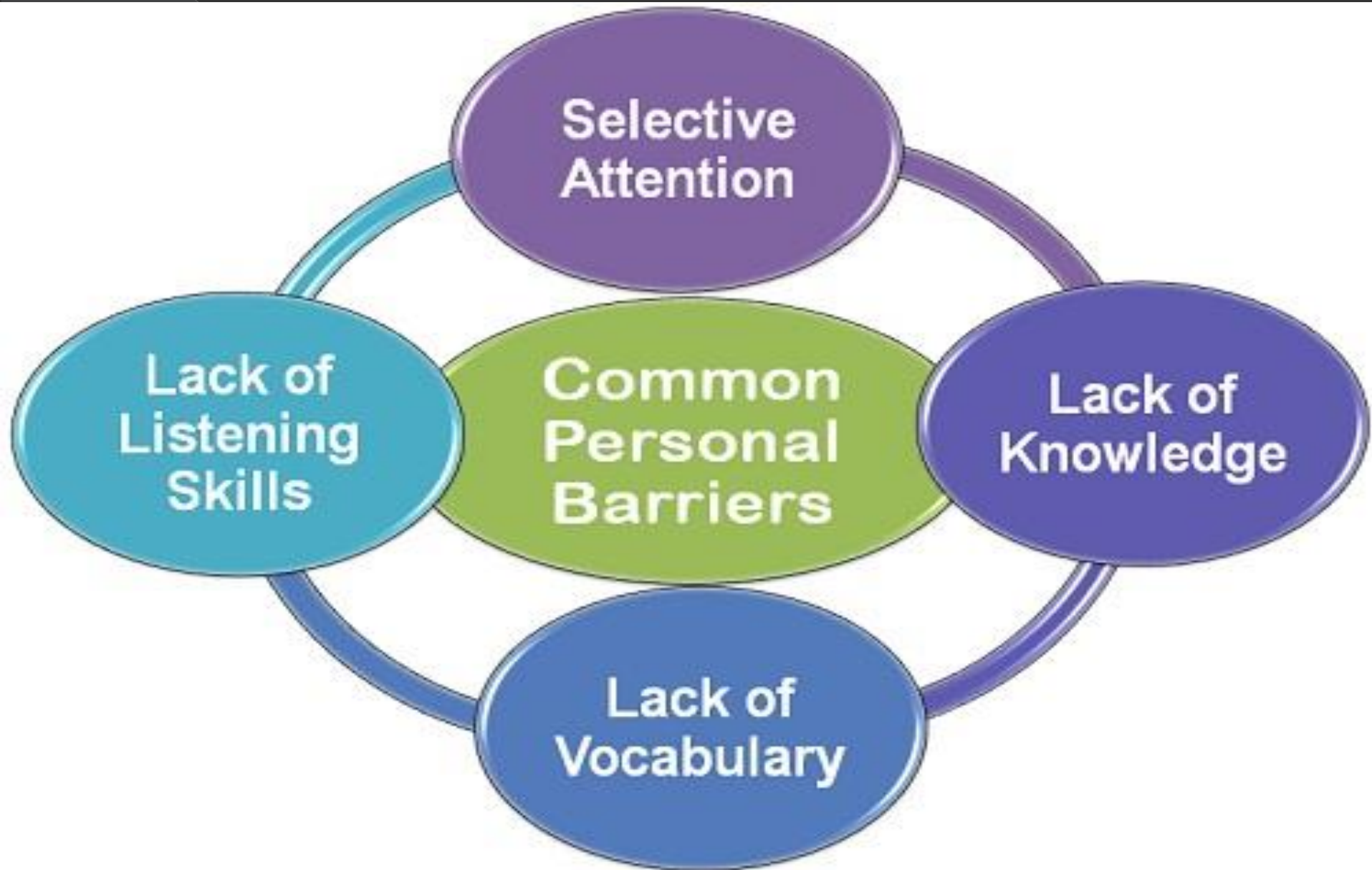
Organizational Facilities

**Complex Organizational
Structure**

PSYCHOLOGICAL OR EMOTIONAL BARRIERS



PERSONAL BARRIERS



THANKS