

### **Management Information System (MIS)**

Yes, Institution has MIS Software through which appropriate co-ordination among management, administration, teachers and students is done. Through MIS Unique PNR number is generated for every student, which enables entire data related to her for all the three years. For examples, Students' Admission, I-card generation, Fee receipts, generation of admission slip, Students List, etc. MIS maintains all students' records from admission to examination. Bona fide certificates, Character Certificates and Transfer Certificates, etc. are issued with the help of MIS.

The MIS is used in the functioning of the college in respect of administrative process including Finances, Income tax reports, Arrears details, Salary structure for employees. Employees' records in form of biometrics attendance are stored. Library Management System for staff and students is operational. All accounting data is stored and generated through Tally ERP 9.