








Bharatiya Seva Sadan's
Smt. Radhadevi Goenka College for Women
NAAC Reaccredited Grade B+ with CGPA 2.71
Junior, Senior & Postgraduate Multi Disciplinary College
Affiliated to Sant Gadge Baba Amravati University, Amravati . (M.S.)
(Certified Minority Institution)

6.3 FACULTY EMPOWERMENT

6.3.5 PBAS

	<div style="display: flex; justify-content: space-between;">Estd. 1965NAAC Reaccredited Grade B+ with CGPA 2.71</div> <p style="margin: 0;">Bharatiya Seva Sadan's Smt. Radhadevi Goenka College for Women Junior, Senior & Postgraduate Multi Disciplinary College Affiliated to Sant Gadge Baba Amravati University, Amravati . (M.S.) (Certified Minority Institution)</p>
<p><u>CERTIFICATE</u></p> <p>This is to certify that the documents attached in Criterion VI Governance Leadership & Management are verified and found correct to the best of my knowledge.</p> <div style="text-align: right; margin-top: 20px;"> Dr. Devendra Vyas Principal PRINCIPAL Smt. Radhadevi Goenka College For Women, AKOLA.</div>	
<p>Jr. College - Index 01.01.007 UDISE - 27050117185 College Code - 207</p> <p style="background-color: #800000; color: white; padding: 5px; text-align: center;">Near Neheru Park, Murtijapur Road, Akola 444001</p> <div style="display: flex; justify-content: center; gap: 10px; margin-top: 10px;"> 0724 245 0905 info@rdgakola.ac.in rdgakola.ac.in</div>	

Criterion VI :Governance, Leadership & Management

Index

Sr.No.	Particulars	Page No.
1	Blank API format for Teaching Staff	4-15
2	Blank CR format for Teaching Staff	16-22
3	Blank Scrutiny Committee Report format for CAS	23-26
4	Blank CR format for Non-Teaching Staff	27-30

Appendix-II

SantGadge Baba Amravati University, Amravati

PBAS Proforma for Promotion under CAS

Assessment Period: 2020-21

(PART A, PART B & PART C)

(For Teachers other than Physical Education Person, Librarians & Teachers of Music and Performing Arts)

PART A: GENERAL INFORMATION

1. Name (in Block Letters) :
2. Father's / Husband's Name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for correspondence
(With Pin code) :
7. Permanent Address
(With Pin code) :
- Telephone No. :
- E-mail :
8. Whether acquired any degrees or fresh academic qualifications during the year:
9. Academic Staff College Orientation / Refresher course attended during the year :

Sr. No.	Name of the course / Summer school	Place	Duration	Sponsoring Agency
1				

Date: / /2021

Signature of Teacher

PARTB: ACADEMIC PERFORMANCE INDICATORS

CATEGORY: I

TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I a. Direct Teaching (Lectures/ Practical/ Tutorials/ Field Work / Project Supervision taken should be based on verifiable records.).

Sr. No.	Course/Paper	level	Mode of teaching*	Hours allotted per week	Hours Engaged	Percentage of lectures engaged/ conducted	Grading	Proof Document**
Odd Semester								
1								
2								
3								
4								
Even Semester								
1								
2								
3								
4								
Total								

* Lecture (L), Tutorial (T), Practical (P), Field Work (FW), Project Supervision (PrS)

Grading Criterion:- 80% and above – Good; Below 80% but 70% and above- Satisfactory; Less than 70%-Not satisfactory.

****As per table under the document ANNEXURE I (A)**

Overall Grading (Category : I)	
---------------------------------------	--

Signature of Teacher

Verified and found correct:

Signature of V.C./H.O.D./Principal

**Final Score approved by the Screening /
Selection Committee:
(For Category:I)**

--

*Signature of Chairman
Screening / Selection Committee*

PART B : ACADEMIC PERFORMANCE INDICATORS

CATEGORY : II

INVOLVEMENT IN ADMINISTRATIVE, EXAMINATION, CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II i. Administrative Responsibility.

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II ii. Contribution to corporate life through committees and duties assigned by the authority.

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				

II iii. Examination Work:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II iv. Discipline related co-curricular activities:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II v. Other co-curricular activities:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				

II vi. Extension and dissemination activities:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				

II vii. Institutional governance:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				

II viii. Conduct of Lectures:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				

Criterion VI :Governance, Leadership & Management

II ix. Participatory and Innovative Learning:

<i>Sr. No.</i>	<i>Responsibility</i>	<i>Nature of Work</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>				
<i>2</i>				
<i>3</i>				

II x. Evidence of actively involved in guiding Ph.D. students:

<i>Sr. No.</i>	<i>No. of Ph.D. Students Registered</i>	<i>No. of Ph.D. Students submitted Thesis</i>	<i>No of Students Awarded Ph.D. Degree</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>					

II xi. Conduct of Research Projects:

<i>Sr. No.</i>	<i>Title of Project</i>	<i>Major/ Minor</i>	<i>Period of Award</i>	<i>Amount Approved</i>	<i>Name of Funding Agency</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>							

II xii. Research paper Published:

<i>Sr. No.</i>	<i>Title with page nos.</i>	<i>Journal</i>	<i>ISSN / ISBN No.</i>	<i>Whether peer reviewed Impact Factor, if any</i>	<i>No. of co-authors</i>	<i>Whether you are the main author</i>	<i>Whether Refereed / other Journal as notified by the UGC#</i>	<i>Grading</i>	<i>Proof Document**</i>
<i>1</i>									

Grading Criteria:- Good - Involved in at least 3 Activities; **Satisfactory**- 1-2 activities and **Not-satisfactory** - Not involved/ undertaken any of the activities.

****As per table under the document Annexure II (A)**

Overall Grading (Category : II)	
--	--

Signature of Teacher

Verified and found correct:

Signature of V.C./Principal/ H.O.D.

*Final Score approved by the Screening / Selection Committee:
(For Category:II)*

*Signature of Chairman
Screening / Selection Committee*

PARTB : ACADEMICPERFORMANCEINDICATORS

CATEGORY : III

RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers publication:

Sr. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	Whether Refereed / other Journal as notified by the UGC#	Augment API Score	Proof Document**
				NIL					
Total									

III B.a. Publications other than journal articles (books, chapters in books):

Sr. No.	Title with page nos./ Chapter with Page No.	Book Title, editor & publisher	Publication International/ National/ Local	ISSN / ISBN No	Whether approved by University	No. of co-authors	Whether you are the main author	API Score	Proof Document**
				NIL					
Total									

III B.b. Publications in the form of Cassettes/CDs/DVDs, Tracks published/ recorded:

Sr. No.	Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International / National/ Local	Whether approved by University	No. of artists	Whether you are the main artist	API Score	Proof Document**
1								
Total								

III B.c. Publications in the form of individual Cassettes/CDs/DVDs, Tracks published/ Recorded:

Sr. No.	Individual Cassettes/CDs/DVDs, Tracks published/ Recorded	Company	Publication International / National/ Local	Whether approved by University	API Score	Proof Document**
1						
Total						

Criterion VI :Governance, Leadership & Management

III C. CREATION OF ICT MEDIATED PEDAGOGY AND CONTENT AND DEVELOPMENT OF NEW AND INNOVATIVE COURSES AND CURRICULA

Sr. No.	Innovative Pedagogy/ New Curricula/ Courses/ MOOCs/ E-Content	Name of Activity	Authority Concern	Publisher	Course Credit/ Module	API Score	Proof Document**
1							
Total							

III D.a RESEARCH GUIDANCE:

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded Course Credit/ Module	API Score	Proof Document**
M.Phil.					
Ph.D.					
P.G. Dissertation					
Total					

III D.b RESEARCH PROJECTS COMPLETED:

III D. b (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

III D.b (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

III D.c ONGOING RESEARCH PROJECTS:

III D.c (i). Sponsored Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

III D. c (ii). Consultancy Projects:

Sr. No.	Title	Agency	Period	Grant/Amount Mobilized (Rs. Lakh)	Policy Document Generated	API Score	Proof Document**
1							
Total							

Criterion VI :Governance, Leadership & Management

III E.a Patents Awards:

Sr. No.	Title of Patents	Award conferring Organization	National/ International	Patent Number	API Score	Proof Document**
1						
2						
Total						

III E. b Policy Document:

Sr. No.	Title of Documents	Policy Document Submitted to	International /National/ State Gov./ Central Gov.	Publisher	API Score	Proof Document**
1						
2						
Total						

III E. c. Fellowships and Awards:

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional /college or university level	API Score	Proof Document**
1						
2						
Total						

III F. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether International (Abroad) /International (Within Country) National / State / Regional /College or University level	API Score	Proof Document**
1						
2						
Total						

Note:

- ❖ Paper presented if part of edited book or proceeding then it can be claimed only once.
- ❖ For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- ❖ *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resource Person/Paper presentation shall have an uppercapping of thirty percent of the total research score of the teacher concerned.

Criterion VI :Governance, Leadership & Management

****As per table under the document Annexure III (A)**

<i>Total Score (Category : III)</i>	
--	--

Signature of Teacher

Verified and found correct:

Signature of V.C./Principal/ H.O.D.

***Final Score approved by the Screening /
Selection Committee:
(For Category:II)***

*Signature of Chairman
Screening / Selection Committee*

IV. SUMMARY OF GRADES / API SCORES

Category	Criteria	Last Academic	API Score for	Annual Av. API Score for Assessment Period for Category III Only
I	Assessment Criterion for Teaching, Learning and Evaluation Related Activities			
II	Involvement in Administrative, Examination, Co-curricular, Extension and Professional Development Related Activities			
III	Research and Academic Contributions			

Signature of Teacher

Verified and found correct:

Signature of V.C./Principal/ H.O.D.

***Final Score approved by the Screening /
Selection Committee:
(For Category:II)***

*Signature of Chairman
Screening / Selection Committee*

PART C: OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr.No.	Details (Mention Year, value etc. where relevant)
1	
2	
3	
4	

*Annexure-IV

LIST OF ENCLOSURES:

(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary.

- 1.
- 2.
- 3.
- 4.
- 5.

I certify that the information provided is correct as per records available with the University / College and / or documents enclosed along with the duly filled PBASproforma.

*Signature of the faculty with
Designation, Place & Date*

*Signature of V.C./ School
Chairperson / Principal / HOD*

Signature of V.C./ School Chairperson /
Principal / HOD

N:B: The Annual Self-Assessment proforma duly filled along with all enclosures, submitted for CAS promotions will be verified by the university/college and information filed with the IQAC.

Criterion VI :Governance, Leadership & Management

Name:

Designation: Assistant Professor
2020-21

Assessment Year:

EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL

- a) State whether the facts stated above are correct, if not, state the correct facts
- b) Do you agree with the Performance based appraisal done by the teacher?
If not, give reasons why you do not agree.

I) Verification & Evaluation in respects of Grade/ API

Item	Correct	Exaggerated	Excellent	Very Good	Average
Category I					
Category II					
Category III					
A					
B					
C					
D					
E					

- II
- A) *General Intelligence* : _____
- B) *Capacity to get work in*
Respect of research
&teaching : _____
- C) *Technical Ability* : _____
- D) *Administrative ability including* : _____
Judgment initiative and drive
(if applicable)
- E) *Integrity and Character* : _____
- F) *Whether powers delegated* : _____
areFully utilized.
- G) *General Assessment* ____ * A+ = Outstanding, A = Very Good, B+ =
Positively Good,B = Good, C+ = Satisfactory, C = Not Satisfactory
(Strike out which is not applicable.)*

Date: / /

Signature of Reporting Officer

Criterion VI :Governance, Leadership & Management

Observation of the Reviewing Officer (Vice-Chancellor):

Date: / /
Officer

Signature of Reviewing

Criterion VI :Governance, Leadership & Management

<i>Name of the College - Smt. RadhadeviGoenka College for Women, Akola.</i>						
SELF ASSESSMENT FORM OF THE PRINCIPAL / COLLEGE TEACHER						
(FOR THE YEAR 2020-2021)						
PART - I (BASIC INFORMATION)						
1)	Full Name		:-			
2)	Designation		:-			
3)	Department		:-			
4)	Subject taught and faculty		:-			
5)	Date of joining the present university		:-			
6)	Date of Birth		:-			
7)	Place of Birth		:-			
	(Village /Town/Taluka/District)					
8)	Nationality and Religion		:-			
9)	Whether belongs to SC/ST/OBC/OPEN		:-			
10)	Permanent Address		:-			
11)	Mother Tongue		:-			
12)	Language Known		:-			
13)	Whether any Immovable property held, If so, what and where		:-			
14)	Qualification of the Teacher		:-			

Criterion VI :Governance, Leadership & Management

	<i>Degree and Post- Graduate degree examination</i>	<i>Special / Principal subject offered</i>	<i>Allied additional subordinate subject offered</i>	<i>Class obtained</i>	<i>Year of passing</i>	<i>University</i>
						2...
2						
15)	<i>Teaching experience at the</i>		<i>:-</i>	<i>Year -----</i>	<i>Month-----</i>	
	<i>College Level</i>					
	<i>Name of the previous Institutions</i>	<i>Period of service from to</i>	<i>Designation</i>	<i>Classes taught</i>	<i>Subjects taught</i>	<i>Scale of pay</i>
16)	<i>I) Courses taught</i>		<i>:-</i>			
	<i>II) Number of periods per week</i>		<i>:-</i>			
	<i>as per prescribed norms</i>					
			<i>Work - load</i>			
			<i>U.G.</i>	<i>P.G.</i>	<i>M. Phil.</i>	<i>Ph.D.</i>
<i>1) Actual number of periods per week</i>						
<i>2) Lectures -</i>						
<i>a) Tutorials</i>						
<i>b) Practical</i>						
<i>c) Seminars</i>						
<i>d) Dissertations</i>						
<i>e) Others</i>						

Criterion VI :Governance, Leadership & Management

PART - II						
SELF ASSESSMENT OF THE TEACHER						
(NOTE - Self Assessment should be in short, within the limit of space provided)						
I)	Teaching Methods applied		:-			
	(Name and describe new teaching methods used, if any (Beside lecture/method) i.e.					
	i) Distributing lecture, synopsis and biography		:-			
	ii) Encouraging question in class		:-			
	iii) Announcing topics for discussion in advance		:-			
						3...
3						
	iv) Holding seminars		:-			

	v) Use of audio visual aids (Whether facilities exist)		:-			

II)	Contribution to a research schemes approved by the UGC, DST, ICAR, ICSSR & others, if any.		:-			

III)	Any other contribution in					
	i) Teaching Methods		:-			
	ii) Evaluation Techniques		:-			
	iii) Course Development etc.		:-			
IV)	Academic and professional growth (During the year)					
	i) Research qualification ac-		:-			

Criterion VI :Governance, Leadership & Management

	<i>quired</i>			-----		
	<i>ii) Research projects under</i>		<i>:-</i>			
	<i>taken</i>			-----		
	<i>iii) Research papers published</i>		<i>:-</i>			
	<i>indicating titles and names of</i>					
	<i>journals in which published</i>					
	<i>iv) Guidance rendered to re-</i>		<i>:-</i>			
	<i>search scholar</i>			-----		
	<i>v) Participation in Seminars</i>		<i>:-</i>			
	<i>Workshops and Conference</i>					
	<i>vi) Participation in Orientation</i>		<i>:-</i>			
	<i>programmes Refresher course</i>			-----		
	<i>etc.</i>					
	<i>vii) Any other type of training</i>		<i>:-</i>			
	<i>(Whenever such facilities exist)</i>			-----		
V)	<i>Participation in Extra Curricular</i>		<i>:-</i>	-----		
	<i>activities</i>			-----		
	<i>i) Extracurricular activities</i>		<i>:-</i>			
	<i>debates, cultural activities,</i>					
	<i>counselling to students planning</i>					
	<i>forum, Union, NSS,</i>					
	<i>NCC, Scouting etc.</i>			-----		
						4...
4						
	<i>ii) Service to community Adult</i>		<i>:-</i>	-----		
VI)	<i>Help in departmental adminis-</i>		<i>:-</i>			
	<i>trative activities by way of</i>					
	<i>membership of various committees</i>					
	<i>such as Discipline Committee</i>					
	<i>Admission Committee, Students</i>					
	<i>Welfare Committee etc.</i>					

Criterion VI :Governance, Leadership & Management

VII)	Any other Information about his		:-			
	contribution (not conveyed					
	above) relevant to a proper					
	assessment of activities.					
VIII)	General Observations -					
	i) Attendance					
	a) Regularity		:-			
	b) Punctuality		:-			
	ii) Students teachers		:-			
	Relationship					
	iii) Colleague relationship		:-			
	iv) Class control		:-			
	v) Reading habits and other		:-			
	matters					
IX)	Your own assessment of your					
	performance for the year under					
	report in regard to					
	a) The quality and quantity of					
	work done and how it com-					
	pared with the prescribed					
	Norms, standards or targets.					
	b) Guiding, training, control-					
	ling Class					
	c) Details of any specific					
	item(s) of work done by you					
	which think especially noteworthy					
	d) If, in your opinion you were					
	unable to maintain the expected					
	quality or quantity					
	in performance, in any respect					
	indicate your reasons					

Criterion VI :Governance, Leadership & Management

	<i>Why this happened.</i>				
<i>Date-</i>			<i>(Signature of the teacher)</i>		
					5...
<i>Name of the teacher -</i>					
5					
EVALUATION BY THE HEAD OF THE DEPARTMENT OR PRINCIPAL					
<i>a)</i>	<i>State whether the facts stated above are correct; if not, state the correct facts.</i>				
<i>b)</i>	<i>Do you agree with self assessment of performance done by the teacher ? If not, give</i>				
	<i>reasons why you do not agree.</i>				
<i>I)</i>	<i>Actual verification & evaluation in respects of Part II</i>				
<i>Item</i>	<i>Correct</i>	<i>Exaggerated</i>	<i>Excellent</i>	<i>Very Good</i>	<i>Average</i>
<i>I</i>					
<i>II</i>					
<i>III</i>					
<i>IV</i>					
<i>V</i>					
<i>VI</i>					
<i>VII</i>					
<i>VIII</i>					
<i>IX</i>					
<i>ii)</i>	<i>A) General Intillegence</i>		<i>:-</i>	-----	
	<i>B) Capacity to get work done in</i>		<i>:-</i>	-----	
	<i>respect of reasearch & teaching</i>			-----	
	<i>C) Technical Ability</i>		<i>:-</i>	-----	
	<i>D) Administrative ability including</i>		<i>:-</i>	-----	
	<i>judgement initiative and drive</i>				
	<i>(if applicable)</i>				
	<i>E) Integrity and character</i>				
	<i>F) Whether powers delegeted</i>				
	<i>are fully utilised</i>				

Criterion VI :Governance, Leadership & Management

G) General Assessment ----- *A+ =Outstanding, A=Very Good, B+= Positively Good,						
B= Good, B-= Average, C= Below Average						
(* Strike out which is not applicable)						
Date / /						
Signature of Reporting Officer						

Observations of the Reviewing Officer						

Date / /						
Signature of Reviewing Officer						

SCRUTINY COMMITTEE REPORT FOR PROMOTION UNDER CAS

Proposal for promotion under CAS submitted by -----, Proposal was scrutinized thoroughly. Following observations are noted by committee.

Date of Joining -----

Date of last promotion – -----

**CATEGEORY - I TEACHING, LEARNING AND EVALUATION RELATED
ACTIVITIES**

Year	Subdivision	Lacuna/Actual Score Claimed	Scrutinized Score
Assessment year	I a, I b, I c		
Assessment year	I a, I b, I c		
Assessment year	I		

**CATEGEORY – II CO-CURRICULAR, EXTENSION, PROFESSIONAL
DEVELOPMENT RELATED ACTIVIES**

Year	Subdivision	Lacuna/Actual Score Claimed	Scrutinized Score
Assessment year	II a, II b, II c		
Assessment year	II a, II b, II c		
Assessment year	II (i, ii, iii, v, vi, xi, xii)		

**CATEGORY – III RESEARCH, PUBLICATION AND ACADEMIC
CONTRIBUTIONS**

Year	Subdivision	Lacuna/Actual Score Claimed	Scrutinized Score
Assessment year	III A,		
Assessment year	III A, III B,		
Assessment year	III F,		

Observations and Errors are as follows and **Recommendations for corrections.**

Note- Suggestions were given for corrections and it is expected from candidate to rectify.

Aforesaid Scrutiny committee recommendations are accepted partially/fully and corrected by the proposer. After correction, final API score as follows:

IV. SUMMARY OF API SCORES

Category	Criteria	2017- 2018	2018- 2019	2019- 2020	Total API Score for Assessment Period	Annual Av. API Score for Assessment Period
I	Teaching, learning and Evaluation related activities					
II	Co-curricular, Extension, Related Professional Development Activities					
III	Research, Publications and Academic Contributions (For entire period)					

Criterion VI :Governance, Leadership & Management

Minimum required Eligibility and CAS Promotion Criteria fulfilled by -----, as per **Govt. of Maharashtra Resolution No. Misc-2018/C.R.56/18/UNI-I Dated 8th March 2019 and Direction No. 17/2019 Dated 15th July 2019 of SGBAU, Amravati.** Therefore, he/she qualifies for promotion under CAS. Hence **scrutiny committee recommends this proposal for promotion under CAS from ----- to----- academic level.**

Date- 16/12/2020

Place- Akola

Name	Sign
1) Prof. Ajay Shingade – Convener	-----
2) Dr. Anjali Rajwade – Member	-----
3) Dr. AmbadasPande – Member	-----
4) Mr. Ram Baheti - Member	-----
5) Prof. Sanjay Vite - Member	-----
6) Dr. VinodKhaire – Member	-----
7) Prof. Lalit Bhatti – Member	-----

Criterion VI :Governance, Leadership & Management

गोपनीय अहवाल नमुना

वरीष्ठ महाविद्यालयातील शिक्षकेत्तर कर्मचाऱ्याकरीता स्टॅन्डर्ड कोड १९८४ मधील तरतुदीनुसार
(गोपनीय अहवालाचा नमुना) वैयक्तिक माहिती-

१) पुर्ण नांव	:-	-----
२) वडीलाचे नांव	:-	-----
३) जन्म तारीख	:-	-----
४) जन्मस्थान	:-	-----
५) राष्ट्रीयत्व व धर्म	:-	-----
६) जात / संवर्ग	:-	-----
७) पदनाम	:-	-----
८) शैक्षणिक पात्रता	:-	-----
९) सध्याचे पदावर रुजू झाल्याचा दिनांक	:-	-----
१०) महाविद्यालयाचे नांव	:-	-----
११) एकुण सेवा काळ	:-	-----
१२) वेतन श्रेणी	:-	-----
१३) सध्याचा पत्ता	:-	-----
१४) दुरध्वनी / मोबाईल	:-	-----
१५) मुळ ठिकाणचा पत्ता	:-	-----
१६) स्थावर मालमत्ता असल्यास पत्ता	:-	-----
१७) मातृभाषा	:-	-----
१८) अवगत असलेल्या भाषा	:-	-----
१९) प्रदान करण्यात आलेला कामाचा प्रकार :-		-----
२०) आपण केलेल्या कामपैकी एखाद्या चांगल्या कामाची नोंद	:-	-----
दिनांक :-		
स्थान :-		कर्मचाऱ्याची सही व नांव

Criterion VI :Governance, Leadership & Management

Confidential Assessment Report regarding ability and character

पुर्ण नांव :- -----

Name :- -----

प्रतिवेदनाचा कालावधी :- ०१/०४/२०१८ ते ३१/०३/२०१९

Period of Report

धारण केलेले पद / पदे :-

Post/Posts held :-

Department (विभाग) :-

Leave Taken in this period

Performance Assessment

- 1) उद्योगपियता व कार्यतत्परता :- अत्युत्कृष्ट, उत्कृष्ट, चांगले, साधारण, साधारणपेक्षा कमी
Industry & Application :- Outstanding, Very Good, Good, Average,Below average
- 2) हाताखालील कर्मचाऱ्यांकडून काम करून घेण्याची क्षमता :- अत्युत्कृष्ट, उत्कृष्ट, चांगले, साधारण, साधारणपेक्षा कमी
Capacity to get work done By subordinates :- Outstanding, Very Good, Good, Average,Below average
- 3) सहकारी व जनता यांचेशी असलेले संबंध :- सहकार्यांचे, सौजन्याचे, मदतीचे, उदासीन, अमैत्रीपूर्ण
Relations with colleagues And the public :- Co-operative, Courteous, Helpful, Indifferent, Unfriendly
- 4) सर्वसाधारण बुद्धीमत्ता :- अतिशय बुद्धीमान, बुद्धीमान, हुशार, साधारण, मंदबुद्धी
General Intelligence :- Very brilliant, Brilliant, Intelligent, Average, Dull
- 5) निर्णय शक्ती, उपक्रमशिलता व थडाडी यासह कार्यक्षमता :- अत्युत्कृष्ट, उत्कृष्ट, निश्चित चांगली, चांगली, साधारण, प्रशासनिक कार्यक्षमता नाही
Administrative Activity Including judgment initiate And drive :- Outstanding, Very good, Positively good, good, Average, Below average
- 6) तांत्रिक कार्यक्षमता(संबंधित असेल तेथे) :-
Technical professional :-
Ability (where relevant)

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- 7) विशेष कल :- -----
Special Attitude :-
- 8) सचोटी व चरित्र :- -----
Integrity & Character :-
- 9) प्रदान करण्यात आलेल्या अधिकारांचा वापर करतात काय ? :- होय अंशत : नाही
Whether powers delegated :- Yes Partly NO
Are fully utilized ?
- 10) पदोन्नतीसाठी पात्रता :- अयोग्य , जेष्ठतेनुसार, योग्य, त्वरीत बढतीसाठी योग्य
Fitness for promotion :- Unfit, Fit in normal course (according to seniority)
Fit for accelerated promotion
- 11) प्रशिक्षणासाठी आवश्यक :- येथे आवश्यक त्या क्षेत्राचा उल्लेख करावा.
:-
- 12) प्रकृतीमान :- चांगले नाही, चांगले, उत्कृष्ट
State of Health :- Not Good, Good Very Good
- 13) क्षेत्रीय स्तरावर काम करण्यासाठी योग्यता :- आहे, नाही, संबंधित नाही
Fitness for Field Work :- Yes, No, Not related
- 14) संगणकावर काम करण्याची आवड :- आहे, नाही, दिसून आली नाही
Willingness to work :- Yes, No, Not Seen
On Computer
- 15) सर्वसाधारण मुल्यमापन :-
General Assessment :-
- 16) प्रतवारी (हाताने लिहावी) Grading (write in Handwriting) :-
A+ Outstanding, A Very good, B+ Positively Good,
B Good, B- Average, C Below average

Place :-

Date :-

Signature, Name & Designation
Of the Reporting Officer

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गोपनीय अहवाल नमुना

- १) कर्मचाऱ्याचे पुर्ण नांव :- -----
- २) शैक्षणिक पात्रता :- ३) धारण केलेले पद :-
- ४) जन्म तारीख :- ५) जात / संवर्ग :-
- ६) सध्याच्या पदावर रुजू :- ७) एकूण सेवा काळ :-
होण्याचा दिनांक
- ८) वेतन श्रेणी :-
- ९) प्रतिवेदनेचा कालावधी :- ०१ / ०४ / २०१८ ते ३१ / ०३ / २०१९
- १०) वरील कालावधीत देण्यात आलेली प्रतवारी :-

विभाग प्रमुखांचा अभिप्राय : -----

स्वाक्षरी

प्राचार्याचा अभिप्राय : -----

प्राचार्याची स्वाक्षरी

पुनर्विलोकन अधिकाऱ्याचा निरीक्षण अहवाल
प्राचार्य यांच्या मताशी सहमत आहे किंवा
नसल्यास त्यांची कारणे -----

दिनांक :-

ठिकाण :-

अध्यक्ष / सचिव